



**DISTRICT 9455 RYE**  
**TRAVEL APPLICATION FORM**      as at 10 December, 2018



**Note: 'Travel' refers to any trip which require an overnight or longer stay**

**STUDENT'S NAME:** \_\_\_\_\_

Indicate which travel is to take place, then **complete the relevant sections below.**

- Travel with current Host Parent/s **within Australia** with the *prior* knowledge of the student's Placement Officer and the approval of the Host Club's President. Prior written approval from the student's natural parents/guardian must also be received. The requirement for *Working with Children* clearances must be adhered to.
- Travel with other adult/s (not included in point 1 above) **within Western Australia** must be approved by the student's Placement Officer. Prior written approval from the student's natural parents/guardian must also be received. The requirement for *Working with Children* clearances must be adhered to.
- Travel with other adult/s (not included in point 1 above) **outside of Western Australia but within Australia** may be considered with the prior written permission of the student's natural parents/guardian, Host Club President and District Youth Exchange Chair. A 'Travel Application' form must be completed well in advance of the proposed travel and forwarded to the student's Placement Office to seek the necessary approvals. The requirement for *Working with Children* clearances must be adhered to.
- Travel **outside of Australia** with responsible adult/s may be considered with the prior written permission of the student's natural parents/guardian, Host Club President, District Youth Exchange Committee Chair, and District Governor. A 'Travel Application' form must be completed well in advance of the proposed travel, and forwarded to the student's Placement Officer to seek the necessary approvals. The requirement for *Working with Children* clearances must be adhered to.

Travelling to: \_\_\_\_\_ by: bus  car  plane  other  \_\_\_\_\_

Travelling with: \_\_\_\_\_

Contact phone numbers: \_\_\_\_\_

Dates of travel- Departing: \_\_\_\_\_ Returning: \_\_\_\_\_

If flying, provide flight details.

Name and address of accommodation: \_\_\_\_\_

*Working with Children* details: \_\_\_\_\_

**Approvals:**

(those required for type of travel)	Printed names	Date/Signature
Parents/Guardian (Email consent is sufficient)	_____	_____
Host Club President	_____	_____
District RYE Committee Chair	_____	_____
District Governor	_____	_____
RYE Placement Officer	_____	_____

**Please email completed form to RYE Placement Officer  
at least one week BEFORE travel commences**